

# SERVICE APPLICATION

## Village of Clarks



PO Box 132 ~ 209 N Green St

Clarks, NE 68628 308-548-2412

**APPLICANT** \_\_\_\_\_

**DATE OF BIRTH** \_\_\_\_\_

**DRIVER'S LICENSE #** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**PHONE** \_\_\_\_\_

**Do you want email bills?** \_\_\_\_\_

**OWNER** \_\_\_\_\_

**DEPOSIT REQUIRED\* \$ 150.00**

**CO-APPLICANT** \_\_\_\_\_

**DATE OF BIRTH** \_\_\_\_\_

**DRIVER'S LICENSE #** \_\_\_\_\_

**PHONE** \_\_\_\_\_

**Do you want ACH payments?** \_\_\_\_\_

**EMAIL** \_\_\_\_\_

**DATE SERVICE CONNECTED** \_\_\_\_\_

\* Homeowners and business owners with prompt payments for 12 consecutive months will receive a refund of their deposit.

\* Renters deposit remains until final payment.

**PREVIOUS UTILITY REFERENCE** \_\_\_\_\_

**NUMBER OF PERSON(S) IN HOUSEHOLD** \_\_\_\_\_

- \* The Village of Clarks Maintenance Dept, or its agent, shall have access at all reasonable hours to premises in which utility service is being used to determine if it is being carried, distributed and used in the proper manner.
- \* The owner or tenant of premises where metering is located shall provide ready and convenient access to the metering so that it may easily be examined and ready by the Village.
- \* All utility service furnished consumers of the water system of the Village of Clarks, Nebraska shall be measured by meters of such types as approved by the Village of Clarks Utilities. All meters required for measuring utility service used by applicant or consumer shall be furnished, shall be set in place, and shall remain the property of the Village.
- \* All said meters shall be read monthly. All bills for utility service shall be due and payable on the fifteenth of the month and will become delinquent on the sixteenth and a late fee of 25% of the outstanding balance for water/sewer if not paid by that date. Should the due date fall on Sunday or a holiday observed by the Village, the next following business day will be the date due.
- \* In the event bills for utility service shall not be paid when due, the Village of Clarks Utilities shall have the right to disconnect and discontinue all utility services furnished. Reconnect fees are \$50 during normal business hours and \$100 after business hours.
- \* The rates to be charged by the Village of Clarks for utility service sold to consumers of the Village shall be such as the Village Board shall prescribe by resolution or ordinance.
- \* Applicants for utility service may be required to accompany their application with a service deposit to insure the prompt payment of utility service bills and other charges in such amount in each case as said Village of Clarks Utilities shall determine, taking into consideration the volume of service and the type of metering necessary to measure the same.
- \* It is understood that this utility deposit may be held indefinitely to guarantee payment of any utility bill. If the applicant is renting said property, the utility department has the right to notify owner of said property when electric service is delinquent.
- \* After 60 days, all unpaid inactive utility bills will be turned over to legal counsel or Professional Credit Management Services for collection.

**I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION**

\_\_\_\_\_  
(Date of application)

\_\_\_\_\_  
(Applicant's Signature)

**Deposit Receipt**

Received by: \_\_\_\_\_ Amount Paid \_\_\_\_\_

Receipt # \_\_\_\_\_ Check # \_\_\_\_\_

ACCOUNT # \_\_\_\_\_