

Village of Clarks

209 N Green St - PO Box 132
Clarks, NE 68628



Board Chairman: Norm Manstedt
Clerk/Treasurer: Kari Podliska
Maintenance Supt.: Jeff Gress

308-548-2412

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clerk@clarks.net

APPLICATION FOR A ZONING PERMIT

Village of Clarks Planning & Zoning and Village of Clarks Board of Trustees

PO Box 132 Clarks, NE 68628 308-548-2412 clerk@clarks.net

1. Parcel ID # _____ Tax District#: _____ Zoning District: _____
2. Structure Description: _____
3. Owner: _____ Job Address: _____
4. Legal Description: _____
5. Estimated Cost: _____ Planned to be Completed by: _____
6. Structure to be used for: _____
7. If not a residence, will it have any of the following? Plumbing Office Cement Floor
Foundation Partial Cement Electricity Steel Beams Wood Beams
8. Height of Fence Being installed: _____
*** Fences need to have a survey completed showing lot lines.**
9. Total Square Footage: _____ # Bedrooms: _____ # Bathrooms: _____
10. # of Stories: _____ Finished Basement Square Foot: _____ Sidewall Height: _____
11. If Grain Bin: Diameter: _____
12. If moved in, where is it coming from? _____

(Owner, Address, and/or Legal Description)

In consideration of the issuance of this permit, the applicant hereby certifies that the above statements are true and correct, and hereby agrees to comply with the zoning regulations which are in effect. If in violation of the regulations or through misrepresentation of facts, permit then becomes null and void and the applicant may be subject to penalties established. This permit is valid for 1 year from approval date.

Applicants Name: _____ Phone: _____

Address: _____ Email: _____

Signature: _____ Date: _____

For office use only below this line

This Permit is: Approved by P & Z Board: _____ Approved Conditionally: _____ Denied: _____

Comments: _____

Planning & Zoning Administrator Signature: _____ Date: _____

Approved by Village Board of Trustees: _____ Date _____

Comments: _____

A plot plan drawing must be submitted with the application. The information shown below must be shown on the drawing to process the application.

1. Lot size or tract of land (show the dimensions).
2. Proposed structure and distance from lot lines.
3. Existing buildings and distance from proposed building.
4. North Arrow.
5. Street or Road Names

HOMEOWNERS
GUIDE TO

DIGGERS HOTLINE[®]

DIAL 811 OR VISIT:
DIGGERSHOTLINE.COM

1.
NOTIFY



Notify Diggers Hotline by calling 811 or making an online request 3 business days before work begins. Diggers Hotline will transmit information to affected utility operators.

2.
WAIT



Wait 3 business days for affected utility operators to respond to your request. On average, between 7-8 utility operators are notified for each request.

3.
CONFIRM



Confirm that all affected utility operators have responded to your request by comparing the marks to the list of utilities Diggers Hotline notified.

4.
RESPECT



Respect the marks. The marks provided by the affected utility operators are your guide for the duration of your project. If you are unable to maintain the marks during your project, please contact Diggers Hotline to ask for a relocate.

5.
DIG CAREFULLY



Dig carefully. If you can't avoid digging near the marks (within 18 inches on all sides), consider moving your project to another part of your yard. If you must dig near the marks no mechanized equipment can be used within 18 inches of the marks; only hand digging is allowed.

