

**CLARKS VILLAGE BOARD PROCEEDINGS**  
**December 13, 2023**

The Clarks Village Board of Trustees met in regular session, Wednesday, December 13, 2023 at Village Hall. Chairman Manstedt convened the meeting at 7:02 p.m. referencing display of the Open Meeting Laws.

Notice of the meeting was given in advance thereof by posting in at least three public places and published in the Republican-Nonpareil which is the designated method for giving notice to the Village.

Advance notice of the meeting was also electronically mailed to the Chairman and each member of the Board of Trustees. A copy of the Acknowledgement of Receipt of Notice of Meeting is attached to these minutes.

Attending Board of Trustees: Norm Manstedt, James Parsons, Joe Ramold, Kelly Urkoski and Donn Glynn. Village Representatives in attendance: Kari Podliska, Jeff Gress, Corbey Grause, Librarian Barbee Sweet. Guest present Michelle Glynn.

Motion Ramold, second Glynn to approve the minutes of the November 8, 2023 meeting. RCV: Ramold, Parsons, Urkoski, Glynn, Manstedt. Carried 5-0.

The Treasurer's report was presented. No action was taken.

Motion Parsons, second Ramold to approve the transfer of \$1500 from Sales tax to the Resin Reserve fund and to transfer \$3750 from Sales tax to the Treatment Plant Reserve fund. RCV: Urkoski, Glynn, Ramold, Parsons, Manstedt. Carried 5-0

The following bills were presented for payment:

Payroll Oct.	\$11139.10
Payroll taxes/Sales Tax,	\$3093.62
1to1 Technologies, L&G R/M, Equip	\$267.76
Bank of Clarks, G	\$1770.21
Capital Business, L&G Equip	\$184.67
Chemsearch, SR/M	\$2138.95
Clarks Lumber, R/M	\$35.43
Columbus Custom Embroidery, StWSESup	\$714.00
Debit Card Purchases, Sup, Fuel	\$607.65
Dept. of Ag, GMisc	\$57.34
Kari Podliska, GSup	\$15.60
Jeff Gress, STWSESup	\$39.06
Merrick Co Treas, WMis	\$35.47
Midwest Labs, WSE R/M	\$906.50
Municipal Supply, W R/M	\$554.76
NE Public Health Env Lab, W R/M	\$34.00
NNTC, Utilities	\$241.71
NDEE – Fiscal Svcs, W	\$27191.47
NDEE, WSup	\$115.00
Penworthy, L B	\$205.19
PCRRPD, Utilities	\$2819.35
Postmaster, GS	\$157.41
PowerTech, WF R/M	\$2100.00
RHD Publishing, GA	\$224.21
Sapp Bros, WFL Util	\$1478.98
Svehla Law Offices, P.C., G Prof. Svcs	\$400.00
Trusted Media Brands, LB	\$35.28

## Department Reports:

*Library:* Barbee provided the financials. E-rate paperwork for the quarter has been turned in. Barbee is preparing for the Summer Reading program by doing a grant application with Merrick Foundation. The Statistical report has been submitted to the state, which is a new requirement this year.

*Planning & Zoning:* No new permits.

*Maintenance Report:* There is a problem with the generator at the WTP. The tractor is having hydraulic problems again and has been taken to AKRS for repairs. The water tap and the line has been completed for the new daycare. The meter will be installed in the crawl space and will be done when the building is delivered. The backhoe had a belt break. It has been fixed and then put back in the shed instead of by the fire hydrant on the highway. Still waiting on word from Phil Carkoski on when bollards will be done.

Agenda Item #12: Motion by Urkoski, second Ramold to set the Water Tap Fee to \$500 and to refund Rogelio Marino Valoy \$1500 which is the excess paid for their water service. RCV: Parsons, Ramold, Glynn, Urkoski, Manstedt. Carried 5-0.

Agenda Item # 1: Discussed status on previous nuisance abatements. The board would like a letter sent to homeowners at 306 N Iler to make sure that the fix on the broken windows is weather tight. The board would also like updated photos on 403 E Amity, 508 E Amity and 407 N Iler.

Agenda Item# 2: Motion by Ramold, second Parsons to start the abatement process on 307 W Barton Street. RCV: Ramold, Glynn, Parsons, Urkoski, Manstedt. Carried 5-0.

Agenda Item #3: Sidewalk permit was not received – no action was taken.

Agenda Item# 4: After discussion with the Board – the hiring of an accountant for the year is postponed until the January meeting.

Agenda Item# 5: No action taken on signing contract with Dana F. Cole for the Audit 2022-2023.

Agenda Item# 6: Board Reorganization as follows: Manstedt – Board Chair; Parsons – Vice Chair. Building and Property Committee: Manstedt, Glynn, and Ramold. Finance Committee: Manstedt, Glynn and Parsons. Streets and alleys Committee: Manstedt, Urkoski and Ramold. Water and Sewer Committee: Manstedt, Urkoski, and Parsons. Motion by Urkoski, second Ramold to approve the committees by remaining the same as last year by removing Fader and replacing with Glynn. RCV: Ramold, Parsons, Urkoski, Manstedt. Abstain: Glynn. Carried 4-1.

Agenda Item# 7: Motion by Ramold, second Urkoski for issuing Bomber bucks for Recognition of Services. RCV: Parsons, Ramold, Urkoski, Glynn, Manstedt. Carried 5-0

Agenda Item # 8 & 9: Motion by Ramold, second Urkoski for the Maintenance Department to attend the Water Conference at Kearney in March and for the Clerk to attend Clerks Institute at Columbus in March. RCV: Ramold, Urkoski, Glynn, Parsons, Manstedt. Carried 5-0.

Agenda Item #10: Motion to suspend the 3-reading rule for Ordinance 746 an ordinance to allow the Keeping of Fowl and small non-domesticated animals by Glynn, second Urkoski. RCV Ayes: Manstedt, Glynn, Urkoski. Naves: Ramold, Parsons. Carried 3-2.

Motion to adopt Ordinance 746 an ordinance to allow Keeping of Fowl and small non-domesticated

animals by Urkoski, second Glynn. RCV Ayes: Urkoski, Glynn. Nayas: Parsons, Ramold, Manstedt. Motion not passed 2-3.

Agenda Item #11: Resolution 2023-1213.1 is postponed to a future meeting after clarification with the Village Attorney.

Motion Parsons, second Ramold to approve and draw warrant upon the claims as presented. RCV: Ramold, Glynn, Urkoski, Parsons, Manstedt. Carried 5-0

*Clerk:* Discussed the email received about an Occupation Tax on Mechanical Gaming devices. This will be added to the January agenda. We had a complaint about water usage at a property. The board would like for a new water meter to be placed.

Citing completion of agenda items, Chairman Manstedt adjourned the meeting at 8:15 p.m.

I the undersigned Clerk hereby certify that the forgoing is a true and correct copy of the proceedings by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advanced notification of the time place and of said meeting and the subjects to be discussed at said meeting.

APPROVED:

\_\_\_\_\_  
Norm Manstedt, Trustees Chairman

\_\_\_\_\_  
Kari Podliska  
Clerk/Treasurer