

CLARKS VILLAGE BOARD PROCEEDINGS
November 12, 2025

The Clarks Village Board of Trustees met in regular session, Wednesday, November 12, 2025 at Village Hall. Chairman Donn Glynn convened the meeting at 7:02 p.m. referencing display of the Open Meeting Laws.

Notice of the meeting was given in advance thereof by posting in at least three public places which is the designated method for giving notice to the Village.

Advance notice of the meeting was electronically mailed to the Chairman and each member of the Board of Trustees. A copy of the Acknowledgement of Receipt of Notice of Meeting is attached to these minutes.

Attending Board of Trustees: Donn Glynn, Dyrek Zoucha, James Parsons. Absent: Chris Langley and Dylan Drummond. Village Representatives in attendance: Kari Podliska, Jeff Gress, Barbee Sweet at 7:42 pm. Guests: Michelle Glynn, Kathleen Payne, Tyler Hillmer, Austin Partridge

Consent Agenda items – Approval of Meeting minutes from 10/08/2025; Transfer \$1500 from Sales Tax to the NPAIT Water Resin Reserve Fund; transfer \$3750 from Sales Tax to WTP Reserve fund to approve and draw warrant upon the claims as presented, and approval of the treasurer’s report:

Payroll October	\$12709.93
Payroll taxes/Sales Tax	\$3841.84
1 to 1 Technologies, GWSWSTL	\$317.76
AMGL, GWSTSW	\$3480.00
Automatic Systems Co., W	\$7297.40
Bank of Clarks, G	\$1770.21
Bomgaars, WSWST	\$50.59
Capital Bus Systems, GL E	\$229.21
Capital One, GWSTSWL	\$1118.70
Cengage, L	\$26.24
Chemsearch, SW R/M	\$838.36
Clarks Housing Authority, G	\$146.52
Clarks Lumber, R/M STWSWParkPool	\$43.72
Hawkins Inc, W	\$1113.75
HPC, G	\$710.00
HOA, WSW Equip	\$977.00
JD Financial, ST	\$2175.73
DWEE, W	\$230.00
NE Dept of Ag, G	\$82.50
NE Public Health Env. Lab	\$98.00
NNTC	\$269.32
PCRPPD, GSTSWWLPPR	\$2743.23
PowerTech, WF	\$2100.00
RHD Publishing	\$198.86
Sapp Bros, STSWWF	\$1707.28
Svehla Law, G	\$797.17

Motion Parsons, second Zoucha to approve the consent agenda items as presented. RCV Ayes: Parsons, Glynn, Zoucha. MC 3-0.

Public Comment: Kathleen Payne wanted to discuss her shared drive with the lot to the west. This is a discussion for the Housing Board. She will get notified when that meeting is set up.

Public Hearing for the 1 & 6 year plan opened at 7:12 p.m. Tyler Hillmer from Miller & Associates presented the plan. Public Hearing closed at 7:21 p.m.

Motion to adopt Resolution 2025-1112.1 to accept the 1 & 6 yr plan as presented with the removal of M-202(22B) by Zoucha, second Parsons. RCV Ayes: Glynn, Parsons, Zoucha. MC 3-0

RESOLUTION OF ADOPTION

BE IT RESOLVED by the Village Board of Trustees of Clarks, Nebraska that the attached One-and Six-Year Street Improvement Programs are hereby adopted by said Board of Trustees. The said Board of Trustees attests that Notice of Public Hearing was posted in the following three public places:

Post Office, Clarks Lumber Company, Clarks Public Library

BE IT FURTHER RESOLVED, this Program was approved with the following changes: Removal of M-202(22B). Date: November 12, 2025

Donn Glynn, Chairman of Village Board

Attest: Kari Podliska, Village Clerk

Motion to adopt Resolution 2025-1112.2 Year-End Certification of City Street Superintendent as read by Parsons, second Zoucha. RCV Ayes: Zoucha, Glynn, Parsons. MC 3-0

Resolution 2025-1112.2

Signing of the Year-End Certification of City Street Superintendent 2025

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson. Be it resolved that the Village Board Chairperson of Village of Clarks is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed forms(s). Adopted this 12th day of November, 2025 at Clarks, Nebraska.

Austin Partridge from Northland attended to discuss bond options that are available for municipalities to fund water and sewer projects. There are also opportunities to finance street projects using a Highway Allocation Bond. Most of these bonds can be structured for repayment using sales tax revenue and water rate income. Additionally, some bonds can be set up for repayment through property tax. No action taken.

Trustee Zoucha requested information on Fire/EMS taxes that are collected by the county. No further discussion is needed at this time with information from the County Treasurer.

Library Report: Financials provided. The new carpet will be installed January 19-21st. Barbee received a grant from Merrick Foundation to get a power charging cart. E-rate opens on November 24th. Summer reading is June 10^{-July} 22nd. Electrical work will be completed before the carpet is installed.

Motion to adopt Resolution 2025-1112.3 for Special Assessment and lien on 609 E Amity by Zoucha, second Parsons. RCV Ayes: Glynn, Zoucha, Parsons. MC 3-0

RESOLUTION NO. 2025-1112.3

RESOLUTION TO FILE NOTICE OF SPECIAL ASSESSMENT AND LIEN AGAINST PROPERTIES FOR UNPAID COSTS AND EXPENSES FOR WORK TO ABATING AND REMOVING NUISANCE CONDITIONS

The Board Chairperson and Board of Trustees of the Village of Clarks, Nebraska (collectively “Board”), in regular session assembled at the Village Office in Clarks, Nebraska, on this 12th day of November, 2025, hereby resolve as follows:

WHEREAS, Chapter 91, Section 91.36 of Municipal Code of the Village of Clarks, Nebraska provides that the Village may have a lien upon real property for costs and expenses for work to abating and removing nuisance conditions that are not paid within two months after the work is done and one month after the expenses and costs are submitted to the owner of the property; and

WHEREAS, unpaid costs and expenses for work to abating and removing nuisance conditions shall become a lien against the applicable property upon the recording of a notice of such lien in the office of the Register of Deeds of Merrick County, Nebraska, pursuant to Chapter 91 of Municipal Code of the Village of Clarks, Nebraska;

WHEREAS, the owners of certain properties located within the corporate limits of the Village have failed to pay unpaid costs and expenses for work to abating and removing nuisance conditions and such amounts have been delinquent for more than 60 days.

NOW, THEREFORE, the Chairperson and Board of Trustees of the Village of Clarks, Nebraska, in consideration of the foregoing recitals, hereby adopt the following Resolution:

RESOLVED, that the Village Clerk be and hereby is directed to file a notice of special assessment and lien for unpaid costs and expenses for work to abating and removing nuisance conditions against each property described in Exhibit “A” in the office of the Register of Deeds of Merrick County, Nebraska.

BE IT FURTHER RESOLVED, that the notice of special assessment and lien to be filed by the Village Clerk with the office of the Register of Deeds of Merrick County, Nebraska, shall substantially comply with the Notice of Special Assessment and Lien attached hereto as Exhibit “B” and incorporated herein by reference.

PASSED AND APPROVED this 12th day of November, 2025.

VILLAGE OF CLARKS, NEBRASKA

Exhibit “A”

<u>LEGAL DESCRIPTION</u>	<u>AMOUNT</u>
Tract 1 of Lot 1, Block 15, County Subdivision a/k/a County Clerk’s Subdivision of Section 1, Township 14 North, Range 5 West of the 6 th P.M. of the Village of Clarks, Merrick County, Nebraska (commonly known as 609 E Amity St, Clarks, Nebraska)	\$250.00

Planning & Zoning: Approved permits: 108 E Barton for fence, 505 N Green for garage, 402 E Amity for deck, 102 E Morris accessory building, 501 N Green fence, and demo permit for 508 N Iler.

Discussed the status of previous nuisance abatements. Trees need to be trimmed/removed at corner of Amity and Beardsley. No update on nuisance at 109 W Barton. Nuisance abatement at 302 W Amity will be served by the sheriff.

Maintenance Report: Sprinkler head was broken at the Fire Hall and was replaced. Water leak at 612 N Iler and the Curb stop fittings were repaired. Curb stop was leaking at 107 W Millard. Poured concrete on Millard Street where water line was placed. Front tires need replaced on the tractor. FMS can get them for \$415/tire. Rear tires can last a little longer. Pool, park & the library has been winterized.

Clerks Report: Clerk's meeting on Nov. 20th, complaint of grass clippings at the cemetery, adjustment of bill due to sporadic meter readings, Bishop Business scanning proposal. The Village received a grant from Merrick Foundation to get 14 new planters for downtown and the park. Distributed the draft copy of the employee handbook, including job descriptions and a tracking sheet.

Miscellaneous: Next meeting is December 10, 2025 at 7 p.m.

Citing completion of agenda items, Chairman Glynn adjourned the meeting at 9:42 p.m.

I the undersigned Clerk hereby certify that the forgoing is a true and correct copy of the proceedings by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advanced notification of the time place and of said meeting and the subjects to be discussed at said meeting.

APPROVED:

Donn Glynn, Chairman

Kari Podliska
Clerk/Treasurer