

CLARKS VILLAGE BOARD PROCEEDINGS
November 8, 2023

The Clarks Village Board of Trustees met in regular session, Wednesday, November 8, 2023 at Village Hall. Chairman Manstedt convened the meeting at 7:00 p.m. referencing display of the Open Meeting Laws.

Notice of the meeting was given in advance thereof by posting in at least three public places and published in the Republican-Nonpareil which is the designated method for giving notice to the Village.

Advance notice of the meeting was also electronically mailed to the Chairman and each member of the Board of Trustees. A copy of the Acknowledgement of Receipt of Notice of Meeting is attached to these minutes.

Attending Board of Trustees: Norm Manstedt, James Parsons, Joe Ramold, Kelly Urkoski and Donn Glynn. Village Representatives in attendance: Kari Podliska, Jeff Gress, and Corbey Grause. Librarian Barbee Sweet arrived at 7:31 p.m. Guests present Salvador Macias, Michelle Glynn, Shirley Kava, Evette Galicia Loya and husband Francisco.

Motion Ramold, second Urkoski to approve the minutes of the October 11, 2023 meeting. RCV: Ramold, Parsons, Urkoski, Glynn, Manstedt. Carried 5-0.

The Treasurer's report was presented. No action was taken.

Motion Parsons, second Ramold to approve the transfer of \$1500 from Sales tax to the Resin Reserve fund. RCV: Urkoski, Glynn, Ramold, Parsons, Manstedt. Carried 5-0

Motion Urkoski, second Glynn to approve and draw warrant upon the claims as presented except for Dana Cole, Manstedt K-Lawn, and Barbee Sweet. RCV: Ramold, Glynn, Urkoski, Parsons, Manstedt. Carried 5-0

Motion Urkoski, second Ramold to approve and draw warrant upon the claim for Manstedt K-Lawn. RCV: Parsons, Ramold, Urkoski, Glynn. Abstain: Manstedt. Carried- 4-1.

The following bills were presented for payment:

Payroll Oct.	\$11139.10
Payroll taxes/Sales Tax,	\$3111.00
1to1 Technologies, L&G R/M, Equip	\$856.25
Bank of Clarks, G	\$1770.21
Barbee Sweet, LSup	\$100.00
Bomgaars, WR/M	\$141.34
Capital Business, L&G Equip	\$362.57
Cengage, LBooks	\$25.99
Chemsearch, SR/M	\$2138.95
Clarks Lumber, R/M	\$95.81
Debit Card Purchases, Sup, Fuel	\$751.20
HPC School, G	\$360.00
HOA Solutions, W Maint.	\$977.00
John Deere Financial, STR/M	\$246.72
Johnson Service, SR/M	\$21605.00
Kari Podliska, GSup	\$30.90
Klein's Blue River, STR/M	\$279.22
Lincoln WinWater, WEquip	\$2287.13
Maguire Iron, WR/M	\$47029.00
Manstedt K-Lawn, R/M	\$577.39
McInay & Co., WR/M	\$92.69
NE Public Health Env Lab, W R/M	\$68.00
NNTC, Utilities	\$252.37

NDEE, WSup	\$115.00
PCRRPD, Utilities	\$2555.69
Svehla Law Offices, P.C., G Prof. Svcs	\$2352.50

Chairperson Manstedt opened the Show Cause Hearing for comments on the Nuisance Abatement at 301 W Morris at 7:12 p.m. Homeowners Evette & Francisco Galicia Loya were in attendance to discuss the code violations. They have got the roofing for the front porch. Back porch will be taken down and the East Porch will be taken down and redone next spring. They will have friends coming to help do the roof. The homeowners think a month would be enough time to finish the project. The board requested that they just keep the lines of communication open. Show cause hearing was closed at 7:21 p.m.

Agenda Item# 1: Motion Parsons, second Urkoski to extend the nuisance abatement period to January 10th meeting to finish the property. RCV: Parsons, Ramold, Glynn, Urkoski, Manstedt. Carried 5-0.

Department Reports:

Planning & Zoning: No new permits.

Maintenance Report: 426 W Amity had a curb stop leaking. They will pour concrete around it since it goes through a driveway to not have an issue in the future. Johnson Service completed their sewer cleaning and had no concerns on tree roots. They did not have to foam any lines either. They recommend doing cleaning every 3 years. The Water tower has been painted, filled and samples taken. A couple more samples need to be done before being put back in use. Phil Carkoski got the paperwork from the Railroad. Depending on weather, the Amity Street project may have to wait till Spring. He is hoping to do the bollards at both locations on Friday.

Agenda Item # 2: Discussed status on previous nuisance abatements. The board would like to know a status on the windows at 306 N Iler which have not been fixed yet and the appliances still there.

Library: Barbee provided the financials. Discussed the plans on the Old-Fashioned Christmas project. Motion by Parsons, second Urkoski to transfer \$350 from General to the Library Fund for the Christmas project. RCV: Ramold, Parsons, Urkoski, Glynn, Manstedt. Carried 5-0.

Agenda Item# 3: Discussion on the insulating of the Windows at the Library. Bryan from the Lumber yard had given information previously about blowing insulation in and removing the weights. Trustee Parsons talked about using spray foam instead of blown insulation. The maintenance dept. will see if there are storm windows, if not looking into getting them and then insulating the windows. The maintenance department can do the work on the windows.

Agenda Item# 4: It has been since 2020 since the maintenance department needed uniforms. Jeff verified the cost of items and they have remained the same. It would be around \$714 to purchase uniforms and winter coats for the guys along with a coat for Kari. Motion to approve the quote from Custom Embroidery in Columbus by Ramold, second Parsons. RCV: Urkoski, Glynn, Ramold, Parsons, Manstedt. Carried 5-0.

Agenda Item# 5: Motion to approve Resolution 2023-1108.1 for year-end certification of City Street Superintendent Chris Miller of Miller & Associates by Urkoski, second Glynn. RCV: Glynn, Parsons, Ramold, Urkoski, Manstedt. Carried 5-0

RESOLUTION 2023-1108.1

SIGNING OF THE YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT 2023

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent’s appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Village Board Chairperson of Village of Clarks is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s). Adopted this 8th day of November, 2023 at Clarks, Nebraska. Village Board Member Urkoski moved the adoption of said resolution. Member Glynn seconded the motion. Roll call 5 Yes, 0 No, 0 Abstained, 0 Absent.

Resolution adopted, signed, and billed as adopted.

Agenda Item# 6: Motion to adopt Resolution 2023-1108.2 Schedule of Fees for 2023-2024 as amended by Glynn, second Urkoski. RCV: Glynn, Ramold, Parsons, Urkoski, Manstedt. Carried 5-0.

RESOLUTION NO. 2023-1108.2

A RESOLUTION OF THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF CLARKS, NEBRASKA, ADOPTING THE FEES AS STATED AND HEREBY DECLARED IN THE ATTACHED “SCHEDULE OF FEES”; TO PROVIDE FOR AN EFFECTIVE DATE AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH.

BE IT RESOLVED BY THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF CLARKS, NEBRASKA, that the Village hereby approves the fees pursuant to the attached “Schedule of Fees”.

This resolution shall be effective November 8, 2023, and repeal all resolutions or portions thereof in conflict herewith. PASSED AND ADOPTED THIS 8th DAY OF November, 2023.

**SCHEDULE OF FEES
2023-2024**

ALL FEES MAY BE MODIFIED AT THE DISCRETION OF THE VILLAGE BOARD OF TRUSTEES FOR PURPOSES OF PROMOTING VILLAGE ACTIVITIES. All required insurance certificates shall name the Village as additional insured.

GENERAL ADMINISTRATION

Recording/Administrative Fee	\$ 25
Dog & Cat License Fee	\$ 6.25 Spayed; \$11.25 Un-altered per animal

Replacement Tag	\$ 3
Insufficient Funds Check	\$ 25 per occurrence
Photocopies (Letter and Legal)	\$.25/page B&W; \$.50/page Color
Fax	\$ 1.00
Peddler Permit Fee	\$ 3/day; \$10/year
Tobacco License	\$ 10/year + Occupation Tax
General Penalty for Code Violations	\$ 500
Research	\$ 30/hour (following 1 cumulative hour)

CEMETERY

Cost of Space	\$ 150
Certificate of Ownership Transfer	\$ 25

WATER/SEWER

Water Rates	\$ 55 + \$2.20/1000 gal.
Sewer Rates	\$ 26 + \$2.00/1000 gal. (based on winter usage)
Deposit on Water	\$ 150
Disconnect/Reconnect Fee	\$ 50
	\$ 100 After Hours
Late Fee	\$ 7.50/Water
	\$ 7.50/Sewer
Bulk Water	\$ 45 Connection fee + \$2/1000 gals
Water Tap Fee	\$ 2000
Replacement Water Meter	\$ 315

LIBRARY

Damaged/Lost Materials	\$ Up to Replacement costs of items
Photocopies	\$.25/page B&W; \$.50/page Color
Fax	\$1.00

PUBLIC WORKS – STREET

Equipment Rental

Backhoe	\$ 150/hr
Front End Loader	\$ 100/hr
Tractor/Shredder	\$ 150/occurrence
Dump Truck	\$ 70/hr
Chainsaw	\$ 75/hr
Lawnmower	\$ 100/lot/occurrence

Agenda Item# 7: Discussion on Ordinance 746 – Keeping of Fowl. The board would like to see the maximum size of the coop be taken out as long as it meets the zoning regulations for number of accessory buildings, setbacks, etc. Discussion also on roosters. Could they be a noise complaint that can be taken care of through the Codes so it can remain allowed in town? Will discuss these changes with the Attorney and bring back to the December meeting for approval.

Agenda Item # 8: Discussion on the expiration of Ordinance 708 with the expiration of the Franchise with Clarks Telecom. Will do more research and bring back to another meeting.

Clerk: There is a Clerks Meeting on Nov. 16th. Gave the board information about Volunteer Nebraska.

Citing completion of agenda items, Chairman Manstedt adjourned the meeting at 9:10 p.m.

I the undersigned Clerk hereby certify that the forgoing is a true and correct copy of the proceedings by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advanced notification of the time place and of said meeting and the subjects to be discussed at said meeting.

APPROVED:

Norm Manstedt, Trustees Chairman

Kari Podliska
Clerk/Treasurer