

CLARKS VILLAGE BOARD PROCEEDINGS

August 14, 2024

The Clarks Village Board of Trustees met in regular session, Wednesday August 14, 2024 at Village Hall. Chairman-Pro Tem Parsons convened the meeting at 7:02 p.m. referencing display of the Open Meeting Laws.

Notice of the meeting was given in advance thereof by posting in at least three public places which is the designated method for giving notice to the Village.

Advance notice of the meeting was also electronically mailed to the Chairman and each member of the Board of Trustees. A copy of the Acknowledgement of Receipt of Notice of Meeting is attached to these minutes.

Attending Board of Trustees: James Parsons, Dylan Drummond, Donn Glynn and Kelly Urkoski. Absent: Joe Ramold. Village Representatives in attendance: Kari Podliska, Pool Manager Tabitha Rieken, and P & Z Administrator Judy Rieken. Guests present Michelle Glynn.

Consent Agenda items – Approval of Meeting minutes from 07/29/24; Transfer \$1500 from Sales Tax to the Resin Reserve Fund; to approve and draw warrant upon the claims as presented; and approve the chairperson to sign the paperwork having AMGL do our Audit for 2023-2024 FY:

Payroll June	\$18887.88
Payroll taxes/Sales Tax	\$4953.06
1to1 Technologies, L&G R/M, Equip	\$267.76
Annice Marlow, Pool	\$320.00
Bank of Clarks, G	\$1770.21
Bomgaars, GW S	\$33.30
Capital Business, G Equip	\$133.28
Chemsearch, SR/M	\$1159.95
Clarks Lumber, R/M	\$819.98
Debit Card Purchases, SWSTLG Sup, Fuel	\$608.30
Demco, L Sup	\$53.94
Hans Service, L R/M	\$7.44
HOA, W Equip	\$977.00
Jeff Gress, W R/M	\$306.72
JD Financial, St R/M	\$291.14
Johnson Svc, Sw R/M	\$16487.50
Kelly Urkoski, CM R/M	\$1000.00
Klein's Blue River, St R/M	\$84.00
Lincoln Hwy Scenic Byway, G	\$35.00
McInay & Co, W R/M	\$335.23
Miller & Assoc., St	\$450.00
NE Public Health Env Lab, W R/M	\$236.00
NE Mun. Clerks Assoc, G	\$50.00
NNTC, Utilities	\$280.73
Postmaster, G	\$61.88
RHD Publishing, GA	\$27.27
Sapp Bros, Fire U	\$82.02
Sparrow Publications, L B	\$45.00
Sunset Pool, Pool R/M	\$81.04
Svehla Law, G	\$1230.00

Motion Glynn, second Urkoski to approve the consent agenda items as presented. RCV: Glynn, Urkoski, Parsons, Drummond. MC 4-0 Absent: 1

Motion to approve warrant for Kelly Urkoski by Drummond, second Glynn. RCV: Ayes – Drummond, Glynn, Parsons. Abstain – Urkoski. MC 3-1. Absent: 1

Department Reports:

Pool Report: The inspector was here and the pool passed. There were 4 lifeguards that have recertified already for next year. They are Sierra, Shelbi, Kenzie and Tabitha. The only thing that will be needed for them is to do CPR. Tabitha discussed the Free Sundays with the board and how it worked this summer. She has also been approached about doing a Water Aerobics class. Tabitha has researched the painting of “Clarks Pool” on the building and will work on this before next season. The robot worked good this summer. It isn’t big enough to do the whole pool so they broom it to the middle and run the robot. There are some parts that eventually will need replaced. The board would like to order those parts to have on hand.

Planning & Zoning: There was permits for 422 W Amity fence and 508 N Morse addition that met all regulations and were approved by the P&Z Administrator. Demo permit for 408 W Morris was approved. There was discussion on removing the wording from the Zoning Permit about the surveying property lines. Judy will work with the Clerk on getting the changes to the form and then approved by the Village Board.

Library Report: Financials and Library board minutes were presented. 1 to 1 Technologies provided a letter to the board about updating the router and adding security measures for the Library. The board has some questions on this proposal. This will be postponed to the September meeting.

Maintenance Report: Water Tower report was given to the board members. It will get put on their schedule for the maintenance work. Could possibly get fixed this year yet. Water leak at 200 block of Barton in the street. Sewer repairs at the railroad tracks was done. They will be back to line the pipe. Phil will be here soon to start the East Amity drainage/street project. There is a delay getting the Railroad here so Phil will start from Amity Street and go towards the tracks to keep it on schedule.

Clerk: NPPD is hosting a training on Aug. 23rd about Civic Pride. Trustee Drummond is registered. If others want to attend, let the clerk know to get registered.

Agenda Item # 1: The Clerk gave the board an update on the Citizen complaint from last month. There was nothing found to be in violation for the neighbor’s property. The maintenance men did go fix the hump in the roadway on the second part of the complaint. Clerk will mail a notice to each party with the findings.

Agenda Item # 2: Discussed the placement of a donated bench by the Carlson family. The board went outside and looked at the area that the family would like it placed. If it was to be put on the sidewalk, a zoning permit would need to be filled out. The board came up with a plan which the Clerk will take to the family for final approval.

Agenda Item # 3: Motion to approve Resolution 2024-0814.1 the Signing of the Municipal annual Certification of Program Compliance 2024 by Urkoski, second Glynn. RCV: Parsons, Drummond, Glynn, Urkoski. MC 4-0 Absent: 1

Agenda Item # 4: Discussion on the previous nuisance abatements. Some letters have not reached the 30-day grace period. Those will be brought forward at next meeting with a status update. Two letters

were received back and was posted on the property on July 16th. If not completed by Friday, August 16th then the next step is a Resolution. On 109 W Barton, the paperwork has been filled out with the Fire Dept to burn the house. James will talk with the Fire Dept so that it will be talked about at their next meeting on September 9th. Motion to continue to the next step of the abatement procedure on previous nuisances by Glynn, second Drummond. RCV: Parsons, Urkoski, Drummond, Glynn. MC 4-0 Absent: 1

Agenda Item # 5: Presentation of 2 new nuisance abatements. Motion to start the Nuisance abatement process for 406 W Amity and 105 E Millard by Drummond, second Urkoski. RCV: Urkoski, Glynn, Parsons, Drummond. MC 4-0 Absent: 1

Agenda Item # 6: Motion to approve Resolution 2024-0814.2, a Resolution to declare a Nuisance on 3 properties at 101 W Millard, 107 Millard, and 406 N George but changing the address of 107 Millard to 107 W Millard by Glynn, second Urkoski. RCV: Parsons, Glynn, Drummond, Urkoski. MC 4-0 Absent: 1

Agenda Item # 7: Randy from NRWA was here to do a rate study. He proposed two options that the board could do for Water/Sewer rate changes. One is doing a Maintenance Fee for vacant lots that could be a different rate than the standard rate for households/businesses. We currently don't charge a person anything if they shut it off in the winter months (example – High Plains Lawn meter). If we just leave it like we are, then the rates would need changed to \$65/flat + \$2.65/1,000 gals. Sewer would be adjusted to allow for a reserve for the every 3 year maintenance of sewer lines. That would need changed to \$29.50/flat + \$2.25/1,000 gals. That would be less than what it was expected to be at from 2 years ago when a study was done. The board would like to have input from the Village at an informational period at next month's meeting. Information can go out in the newsletter to inform the public to attend.

Agenda Item # 8: Discussion of last year's fees to see if any needed to be changed. Trustee Parsons would like to discuss Food Truck Fees. It is recommended to change that to \$20/day, \$30/Month or \$200/year. Trucks are usually here around 9 months of the year depending on the weather over winter. Could the funds be put into a Community Development Fund for improvement projects? Late Fee for water and sewer would change from a flat rate to 25% of the outstanding balance. For Cemetery the cost of space would go from \$150 to \$300, addition of a Location fee for Funeral homes for \$50. If a person wants to find a family plot, it would be free for the first 30 min. and after that be a charge of \$50.

Agenda Item # 9: Discussion of replacing windows and doing RFP for installation at the Library. Trustee Parsons will use the board's decision to write up an RFP and the Clerk will post it for bids.

Agenda Item #10: Motion to approve \$300 for the Youth Sports Football team to assist the Maintenance department in projects by Urkoski, second Drummond. RCV: Glynn, Parsons, Drummond, Urkoski. MC 4-0 Absent: 1

Citing completion of agenda items, Chairman Pro-Tem Parsons adjourned the meeting at 11:25 p.m.

I the undersigned Clerk hereby certify that the forgoing is a true and correct copy of the proceedings by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting

notification concerning meetings of said body were provided advanced notification of the time place and of said meeting and the subjects to be discussed at said meeting.

APPROVED:

James Parsons, Chairman Pro-Tem

Kari Podliska
Clerk/Treasurer