

CLARKS VILLAGE BOARD PROCEEDINGS

March 13, 2024

The Clarks Village Board of Trustees met in regular session, Wednesday, March 13, 2024 at Village Hall. Chairman Manstedt convened the meeting at 7:07 p.m. referencing display of the Open Meeting Laws.

Notice of the meeting was given in advance thereof by posting in at least three public places and published in the Republican-Nonpareil which is the designated method for giving notice to the Village.

Advance notice of the meeting was also electronically mailed to the Chairman and each member of the Board of Trustees. A copy of the Acknowledgement of Receipt of Notice of Meeting is attached to these minutes.

Attending Board of Trustees: Norm Manstedt, James Parsons, Joe Ramold, Kelly Urkoski and Donn Glynn. Village Representatives in attendance: Kari Podliska, Jeff Gress, Librarian Barbee Sweet. Guests present Michelle Glynn, Scott Voichaske.

Motion Urkoski, second Ramold to approve the minutes of the February 7, 2024 meeting. RCV: Ramold, Parsons, Urkoski, Glynn, Manstedt. MC 5-0.

The Treasurer's report was presented. No action was taken.

Motion Ramold, second Urkoski to approve the transfer of \$1500 from Sales tax to the Resin Reserve fund and transfer \$3750 from Sales tax to Water Treatment Reserve Fund. RCV: Urkoski, Glynn, Ramold, Parsons, Manstedt. MC 5-0

The following bills were presented for payment:

Payroll Feb	\$10359.87
Payroll taxes/Sales Tax,	\$3070.63
1to1 Technologies, L&G R/M, Equip	\$267.76
American Legal Publishing, G	\$3206.82
Bank of Clarks, G	\$1770.21
Blackwater Pumping, SR/M	\$315.00
Capital Business, L&G Equip	\$182.83
Cengage, LB	\$77.97
Central Dist Health Dept, Pool	\$147.00
Chemsearch, SR/M	\$1509.95
Clarks Lumber, R/M	\$237.81
Clarks Fire Dept, MFO	\$10000.00
Dana F Cole, G	\$3989.08
Debit Card Purchases, SWSTL Sup, Fuel	\$189.02
Flatland Mobile Svcs, ST R/M	\$22.87
John Deere Financial, STR/M	\$96.69
Kari Podliska, G Sup	\$29.70
Midwest Laboratories, WSup	\$64.00
NE Unclaimed Property WS	\$62.11
NE Public Health Env Lab, W R/M	\$30.00
NNTC, Utilities	\$245.33
PCRRPD, Utilities	\$2863.02
Postmaster, G Sup	\$165.49
RHD Publishing, GA	\$92.14
Sapp Bros., WFLU	\$1750.78
Svehla Law, G	\$3900.00
UNO Municipal Clerks Assoc, G	\$318.00
USA Blue Book, W R/M	\$1283.90

Trustee Glynn moved to go into Closed Session at 7:12 p.m. for the purpose of discussing a claim for the protection of public interest. RCV: Manstedt, Glynn, Urkoski, Ramold, Parsons. Chairperson Manstedt adjourned the closed session at 7:28 p.m.

Motion Urkoski, second Glynn to approve and draw warrant upon the claims as presented except for Hans Service. RCV: Ramold, Glynn, Urkoski, Parsons, Manstedt. MC 5-0

Department Reports:

Library: Financials provided. Library week is coming up. Stuffed animal sleepover will be held again. The library received an AWE machine from the Central City Library. Summer Reading is almost planned and will be submitting a grant to Merrick Foundation to cover the costs.

Planning & Zoning: Scott Voichaske was in attendance to discuss renewing his Zoning permit to put in the outdoor patio on the sidewalk. No changes will be made to the drawing. However, the section of sidewalk with the cutout for a ramp does not allow for 4' of sidewalk to meet compliance. The Board trustees agreed to fill that spot in with concrete since the sidewalk will not be replaced at this time. Zoning permit was approved for renewal. Zoning Permit for the fence at 401 N George met all requirements and was approved by Zoning Administrator which did not need Board approval.

Maintenance Report: The lift station by Catholic Church was having troubles with the float. The pump was replaced while it was cleaned out. The WTP had a breaker that was tripping. It has been disconnected and Galusha Electric will fix when he has more time available. 107 E Barton had the water meter replaced. It was a galvanized line and it broke. The curb stop had to be replaced also. Sewer froze at 612 N Iler. It is not connected to the main in that location. The board requested Johnson Service come camera the line to see what the problem is and bring back to a future meeting. Phil Carkoski will be in town to place the bollards around the fire hydrants on Hwy 30. He can also do the sidewalk repair by Brickroads.

Clerk: Applications are being accepted for lifeguards until March 29th. Discussed the project the Merrick Co. Historical Museum is doing. Office will be closed March 18-22nd for Clerks Institute. Lincoln Highway is doing an update to their brochure. Changes to the brochure have been sent back. Would the maintenance guys be able to repaint the logos on the Poles? Discussed the EPIC Option that they are trying to get on the ballot and how it can affect municipalities.

Agenda Item # 1: Discussed the updated quote from Miller & Associates/Phil Carkoski Construction to finish the Storm sewer project on Franklin Street. Tyler from Miller & Associates was available via Zoom to answer questions. Motion by Ramold, second Glynn to approve the quote and complete the work estimated for June. RCV: Parsons, Ramold, Glynn, Urkoski, Manstedt. MC 5-0

Agenda Item # 2: Discussed the Sidewalk permit for 401 N George. Motion to approve the Sidewalk Permit for 401 N George by Urkoski, second Glynn. RCV: Ramold, Glynn, Parsons, Urkoski, Manstedt. MC 5-0.

Agenda Item # 3 : Discussed Bids for Lawn Maintenance for the Village and the Cemetery for 2024 Season. Received bids from Backwoods Seeding and Manstedt K-Lawn. Motion by Parsons to approve the bid from Backwoods Seeding for the Lawn maintenance. No Second. Motion by Glynn to approve Manstedt K-Lawn for lawn maintenances as he feels he has done a good job with the lawn maintenance.

Second Urkoski. RCV: Ayes – Glynn, Urkoski, Ramold. Naves – Parsons, Abstain – Manstedt. MC 3-1-1. Going forward the board would like to see bid requisition broke out to a per application if weather is permitting and will be charged out when work is completed.

Agenda Item # 4: Received a bid for Cemetery Mowing from Kelly Urkoski for \$6000. Motion to approve the bid from Kelly Urkoski for cemetery mowing for the 2024 season by Parsons, second Glynn. RCV: Ayes – Parsons, Ramold, Manstedt, Glynn. Abstain – Urkoski. MC 4-1

Agenda Item # 5: Discussed the costs on other designs of Christmas lights from Display Sales. Discussion of using less Christmas lights and alternating it with a Banner. Motion by Ramold, second by Urkoski to order 5 – 4’ Wreaths and 5- 4’ Zig Zag trees from Display Sales. RCV: Ramold, Urkoski, Glynn, Parsons, Manstedt. MC 5-0

Agenda Item # 6: Discussed status of previous nuisance abatements. Sent certified letters to 508 E Amity. Have not received the acknowledgement back yet. Letter sent and just received acknowledgement on 307 W Barton. Thirty days has not gone by yet. Other previous nuisance is 109 W Barton. Jeff will check what the status is with the Fire Dept and see if they will burn it for practice soon. If not we will proceed with the next step in the process. Also discussed the nuisance status at 306 W Barton. There has been no contact with the Attorney and the Homeowners via email, phone or mail. Motion Parsons, second Urkoski to start the Foreclosure procedure on 408 N Iler and 306 W Barton. RCV: Glynn, Urkoski, Parsons, Ramold, Manstedt. MC 5-0

Agenda Item # 7: No new nuisances to present

Agenda Item # 8: Motion to suspend the 3 reading rule for Ordinance 749 – Games of Skill Occupation Tax by Parsons, second Urkoski. RCV: Ramold, Parsons, Urkoski, Glynn, Manstedt. MC 5-0. Motion to adopt Ordinance 749 – Games of Sill Occupation Tax by Parsons, second Urkoski. RCV: Glynn, Urkoski, Parsons, Ramold, Manstedt. MC 5-0

Agenda Item # 9: Motion to suspend the 3 reading rule for Ordinance 750 – Adopting the Municipal Code Book from American Legal Publishing by Urkoski, second Ramold. RCV: Parsons, Urkoski, Ramold, Glynn, Manstedt. MC 5-0. Motion to adopt Ordinance 750 – Adopting the Municipal Code Book from American Legal Publishing by Urkoski, second Ramold. RCV: Glynn, Parsons, Urkoski, Ramold, Manstedt. MC 5-0.

Agenda Item # 10: Motion to suspend the 3 reading rule for Ordinance 751 – to Repeal and Replace chapter 90 of the Code of Ordinances for the Village of Clarks by Urkoski, second Ramold. RCV: Urkoski, Glynn, Ramold, Parsons, Manstedt. MC 5-0. Motion to adopt Ordinance 751 – to Repeal and Replace chapter 90 of the Code of Ordinances for the Village of Clarks by Glynn, second Ramold with corrections to the typographical errors. RCV: Ramold, Glynn, Parsons, Urkoski, Manstedt. MC 5-0

Miscellaneous Items: Handed out information about a Vacant Registry that communities can adopt if wanted per state statutes. Discussion on the overhead lighting across main street will be put on the April Agenda as more information is needed.

Citing completion of agenda items, Chairman Manstedt adjourned the meeting at 9:25 p.m.

I the undersigned Clerk hereby certify that the forgoing is a true and correct copy of the proceedings by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least

twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advanced notification of the time place and of said meeting and the subjects to be discussed at said meeting.

APPROVED:

Norm Manstedt, Trustees Chairman

Kari Podliska
Clerk/Treasurer